

Tyngsborough Sewer Commission
Meeting Minutes
July 9, 2015 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM)
Also Attending: Caryn DeCarteret (CD) Administrator Paul Provencher (PP), Asst Superintendent
Rosemary Blacquier, Ken Carlson – Woodard & Curran (W&C)

Call to Order The meeting was called to order by Jeff Hannaford at 6:17 PM.

Item 1) Citizen's Time None

Item 2) Bridgeview Condos
Grace Ann Steed
Update on connection process: All covenants have been recorded for those 48 units which did not pay in full. Concerned that the developer will not meet July connection date as promised. Per Paul Provencher, developer will be working on it on Friday July 10th. Discussion regarding septic abandonment and timeframe.

Item 3) Phase I West
Charles Zaroulis
Town Counsel (TC)
Discussion regarding:
1) Easements:
Plans to be revised per changes by Woodard & Curran.
TC suggests using the Board of Assessors for appraisals.
Title information for the properties.
Control of Fire Station easement by BOS.
Location of Conservation land.
RB will provide TC with deed information for Town owned lands.
W&C will add easements on Town properties to plan.
Millenium Eng will revise easement plans and forward to TC.
Width of easements: 20' permanent with 10' temporary on each side.
W&C to start dialogue with Verizon regarding easement.
Pro-tanto: Letter to be sent with a monetary offer per appraisal.
Barcelos property: no response to any correspondence. PP to go by property to try to see if there is any contact info.
RB spoke with Mass DEP with regard to fast tracking the application to be able to send out to bid in the fall. Application will be submitted complete with the exception of the easements.
RB will attend the BOS meeting Monday 7/13/15 to obtain a vote and signatures to authorize the Office of the Town Treasurer to file on behalf of the BOS and SC for Phase I West.
2) Capacity:
W&C believes there will be capacity for Top Line Granite at 347 Middlesex Road. Location of possible line. Gravity vs pump and location of tank. Letter to be sent to Mr Ramos asking that if he still has interest to attend the next meeting of the Commission.

JH signed the SRF Land Use Certificate and Water Resources Wastewater Planning Certificate and Certifying Authority to File.

Item 4) Phase II	<p>JH signed the refiling of the SRF application for Phase II for CY 2016.</p> <p>Discussion regarding:</p> <ul style="list-style-type: none"> Aerial mapping almost complete. Waiting on field survey. Build outs: All flows agree with calculations except Dracut. Approx 150,000 difference in I&I. Sump pumps must be taken out of sewer to keep maintenance and IMA costs down. 314CMR12 will require Towns to have an I&I plan in place by 2016. Discussion between BOS and SC to be held in August.
Item 5) Administrator's Report	<p>Read into record</p> <p>Discussion regarding:</p> <ul style="list-style-type: none"> Final expense report for FY 2015 Notice from Town Treasurer of assumption of CWMP payments
Item 6) Superintendent's Report	<p>Read into record</p> <p>Discussion regarding:</p> <ul style="list-style-type: none"> Billerica, Waltham and Randolph I&I policies and procedures.
Item 7) Correspondence	None
Item 10) Complaints	None
Item 11) New Business	<p>Discussion regarding:</p> <ul style="list-style-type: none"> Next meeting BM and JH will be away. Schedule a meeting for July 30.
Item 12) Old Business	Meeting of Mid Managers, Highway and Clerical Unions with the Town Administrator.
Item 13) Adjournment	<p>Motion by BM to adjourn at 8::35 pm.</p> <p>2nd: JH</p> <p>Motion passes: 2-0-0</p>